



Student Grade Verification Information

The Illinois Secretary of State requires that all students enrolled in a Driver Education Program show proof that they are in good standing with their high school. A completed **Grade Verification Form** is required by Top Driver before a Certificate of Completion can be processed.

- The **Grade Verification Form** must be signed by:
 - The Student
 - A Parent
 - A High School Administrator
- Home schooled students can provide the *Home School Parental Consent Form* (provided on www.topdriver.com under "Key Documents")

To avoid delays in processing the Certificate of Completion (required before a student takes their driver's license test), the Grade Verification Form should be *emailed to* grades@topdriver.com *on or before the first day of class.*

The **Grade Verification Form** can be submitted the following ways:

- Email (preferred method): grades@topdriver.com
- Mail: Top Driver Corporate Office
200 W. 22nd Street, Suite 251
Lombard, IL 60148

Please call Customer Service at 1-800-374-8373 with any questions.