



Program Completion Checklist

Log on to the Student Portal at any time to review your student account
www.topdriversignals.com

- All students must complete **30 hours of Classroom Instruction** and pass the final exam with a score of 75% or better.
- Grade Verification Form** must be fully signed and on file with Top Driver.
- Driving Lesson Requirement:**
 - a. **Silver Students:** All **6** required Driving Lessons and **all 6** required Observations must be completed
 - b. **Gold/Platinum/Diamond Students:** All **8** required Driving Lessons must be completed (*although a student may be evaluated on Lesson 6, they are required to complete Lesson 7 and 8 to meet state requirements*)
- Your account must show a **\$0.00 account balance**.
- Once **all** requirements are met, Top Driver will submit the student's Completion Report to the Secretary of State (note that SOS processing can take up to 15-20 business days)
- Once you see an "order date" in the student's Top Driver Signals account, please check for the SOS completion update **PRIOR TO** going to the DMV to obtain the student's license:



<https://www.ilsos.gov/deccheck/>

Secretary of State Helpful Driver's License Information:

- Acceptable identification documents:
https://www.ilsos.gov/publications/pdf_publications/dsd_x173.pdf
- Graduated Driver's Licensing Program:
https://www.ilsos.gov/departments/drivers/teen_driver_safety/gdl.html



Questions? Call Customer Service at 800-374-8373
or email them at custserv@topdriver.com